

The New York State Department of Health, Bureau of Emergency Medical Services would like to thank every EMS agency that provided assistance with the response to Hurricane Irene and Tropical Storm Lee. The Bureau is providing this letter as a guidance document to assist EMS agencies wishing to seek reimbursement for expenses incurred while deployed for mutual aid assistance during these storms.

The dates for which reimbursement may be applied for are as follows:

- **Hurricane Irene:** Between and including August 26, 2011 and September 2, 2011 and continuing
- **Tropical Storm Lee:** Between and including September 7, 2011 and September 13, 2011 and continuing

**\*Only response cost directly related to Hurricane Irene and Tropical Storm Lee\***

**INFORMATION FOR EMS PROVIDING AGENCIES**

Agencies that were requested – and that responded – to a confirmed deployment order / mission through the Statewide EMS Mobilization Plan, or other pre-established local Mutual Aid Plan should submit an invoice or claim for services rendered to the appropriate entity of County Government that requested and received your assistance.

**INFORMATION FOR FIRE-DEPARTMENT-BASED EMS TRANSPORTING AGENCIES**

Agencies that were requested – and that responded – to a confirmed deployment order / mission through the Fire Mobilization and Mutual Aid Plan should consult the guidance document recently provided by the New York State Office of Fire Prevention and Control (OFPC). Any questions not answered by that document may be directed to Chief Ronald Dunn at (518) 474-6746 or rdunn@dhses.ny.gov

**INFORMATION FOR COUNTIES**

Counties who requested and received EMS assistance through the Statewide EMS Mobilization Plan, Fire Mobilization and Mutual Aid Plan, or other pre-established Mutual Aid Plan should first collect invoices / claims from the Mutual Aid Agencies that responded to the request. Each county may then continue the reimbursement process as advised by the New York State Office of Emergency Management (OEM). (Questions concerning the deployment authority to be reviewed by NYSOEM)

It is important to note that expenses reimbursable by these programs are limited by the following criteria:

- Response related expenses totaling a MINIMUM of \$1,000.
- Expenses incurred from the date and time of deployment until return to home base location.  
Can NOT include expenses incurred during patient treatment and transport if the providing agency is billing an insurance company or the patient for those services rendered.
- A confirmed deployment order / mission is considered the provision of an Emergency Service for the entire duration of the deployment.
- Additional qualification criteria may apply.

For information on FEMA's reimbursement process and FEMA's approved equipment rates, go to <http://www.dhses.ny.gov/oem/event/hurricane.cfm>

This guidance document has been produced in consultation with the New York State Office of Emergency Management and the Office of Fire Prevention and Control.